

**Fairlawn Court
Community Association**



Application for Architectural Change

Date of Request: _____

Name: _____

Address: _____

Email: _____ Phone: _____

Contractor Information

Name: _____

Phone: _____ Email: _____

Proposed Property Modification or Improvement:

- | | | |
|--|---|---|
| <input type="checkbox"/> Awning | <input type="checkbox"/> Fence | <input type="checkbox"/> Shutters |
| <input type="checkbox"/> Deck/Patio | <input type="checkbox"/> Play Equipment | <input type="checkbox"/> Window Replacement |
| <input type="checkbox"/> Door Replacement | <input type="checkbox"/> Roof | <input type="checkbox"/> Other |
| <input type="checkbox"/> Exterior Painting | <input type="checkbox"/> Satellite Dish | _____ |
| <input type="checkbox"/> Exterior Siding | <input type="checkbox"/> Shed | _____ |

Description of Proposed Project

(you may also attach quotes/brochures from your contractor if it includes all the necessary information)

Materials to be Used: _____

Color(s): _____

Description or Drawing of Proposed Project (please be sure to include all measurements specifically in relation to your neighbor's property lines)

Owner Acknowledgements:

I understand that:

- Any improvements must comply with City, County, State and Local Codes. I understand that applications for all required permits are my responsibility. Nothing herein shall be construed as a waiver of modifications of any codes. My signature indicates that these standards are met to the best of my knowledge.
- *The Builder/Applicant acknowledges and agrees that the Association assumes no liability resulting from the approval/disapproval of any plans submitted. The Association assume no liability and make no representations regarding the adequacy or quality of any submitted plans or whether such plans comply with any or all governing authority requirements. The Association's review, comments and/or approvals do not relieve the Builder/Applicant of their responsibility and obligation to comply with the Rules and Regulations, ByLaws and Convenents, as applicable.*
- *It is the duty of the owner and the contractor employed by the owner to determine that the proposed improvement is structurally, mechanically and otherwise safe and that it is designed and constructed in compliance with applicable building codes, fire codes, other laws and regulations and sound practices. Your association, the FCCA and any employee or member thereof, shall not be liable for damages or otherwise because of the approval/non-approval of any improvement.*
- **I certify my Association dues account is current, and I have no outstanding fines or penalties.**

Owner Signature: _____ **Date:** _____

*As stated in the Rules and Regulations, if we do not respond to you within sixty days after receiving the application, approval will be automatically granted.